

**ALBERT GALLATIN AREA SCHOOL BOARD – REGULAR MEETING
WEDNESDAY, JUNE 20, 2018
D. FERD SWANEY ELEMENTARY SCHOOL**

MEMBERS PRESENT: President Jeff Myers, Vice-president Janet Swaney, Treasurer Michael Dunham, Secretary Edward Colebank, Carla Franks, Charity Grimm Krupa, David Howard, Ryan Porupski

MEMBERS ABSENT: None

ALSO PRESENT: Superintendent Christopher Pegg, Controller Denise Sheetz and Attorney Lee Price

President Myers called the meeting to order at 6:00 p.m. followed by a Moment of Silent Meditation and Pledge of Allegiance after which all present responded to roll call.

PUBLIC FORUM

Mark Scheller of Eckles Engineering addressed board on a proposal for high school entrance vestibule. Mr. Scheller proposed options to take measurements and review architectural options for guard station at the main entrance of the high school. He went over scope of services to review area how to connect to office, connect to power, access control and hardware tie ins to existing system. Spoke on bidding options for installation this summer.

A motion was made by M. Dunham second by Swaney to add Item IV. Q, Financial to agenda.

Ayes: Colebank, M. Dunham, P. Dunham, Franks, Howard, Myers, Swaney

Nays: Krupa, Porupski

Peter Robinson of Smithfield and a 1967 graduate of the district addressed the board and provided with a handout of suggestions to make a tax increase less objectionable. Review non-direct expenses are parallel with student population, teacher salaries are competitive, students offered top level curriculum, push for changes in labor contract that ties salary progression to performance, not seniority, recognize some activities provided with taxpayer's money should be considered for reductions.

Amy Mildren of Fairchance addressed the board as a member of the Albert Gallatin Safety Committee updated the board on the progress of the fundraising activities. There has been a large amount of people that attended the McDonald's night fundraiser which raised \$916.00. More fundraising activities are to be scheduled.

EXECUTIVE SESSION

President Myers announced an executive session was held on Monday, June 18, 2018 from 8:44 p.m. to 10:30 p.m. for collective bargaining, personnel, potential small claim and real estate.

A motion was made by Howard second by Swaney to enter into executive session for real estate and collective bargaining at 6:24 p.m.

All members present voting in favor of motion.

A motion was made by Swaney second by Howard to resume meeting at 7:31 p.m.

All members present voting in favor of motion.

AGENDA

A motion was made by Colebank second by Swaney to adopt the agenda, as amended.

All members present voting in favor of the motion.

MINUTES

A motion was made by P. Dunham second by Howard to approve minutes of the regular meeting held on May 16, 2018.

All members present voting in favor of motion.

TREASURER'S REPORT

A motion was made by M. Dunham second by Swaney to accept treasurer's report including tax collections for May 2018 and preliminary financial statements as presented.

All members present voting in favor of motion.

BILLS AND PAYROLL

A motion was made by P. Dunham second by Howard to grant permission to pay the following bills and payroll for June 2018:

1. Bills, utilities, insurance and contractual obligations paid at the end of the previous month in the amount of \$2,384,144.52
2. Current month general fund bills in the amount of \$1,267,620.10

All members present voting in favor of motion.

ACTIVITY ACCOUNTS

A motion was made by Colebank second by Howard to accept activity accounts report as presented by building principals.

All members present voting in favor of motion.

2018-2019 GENERAL FUND BUDGET

A motion was made by M. Dunham second by Porupski to resolved, that the Board of Directors of the Albert Gallatin Area School District, hereby adopts the General Fund Budget for fiscal year beginning July 1, 2018 in the amount of \$54,382,435 as presented; and authorizes that the tax on real estate be levied at the rate of 14.9350 mills which is \$1.49 of each \$100.00 assessed evaluation of all property taxable for school purposes located within the School District. All Act 511 and other School Code Taxes will remain in effect at the same rate. No tax increase.

All members present voting in favor of motion.

ACT 1 HOMESTEAD/FARMSTEAD

A motion was made by Porupski second by Colebank to approve resolution authorizing the Homestead and Farmstead exclusion real estate assessment reduction for the Albert Gallatin Area School District's fiscal year beginning July 1, 2018, under the provisions of the Taxpayer Relief Act (Act 1, 2006), as presented.

All members present voting in favor of motion.

BUDGET TRANSFERS

A motion was made by P. Dunham second by Swaney to grant permission to make all necessary budgetary transfers for fiscal year ending June 30, 2018.

All members present voting in favor of motion.

WORKERS COMPENSATION

A motion was made by Howard second by Swaney to grant permission to purchase Workers Compensation with Caputo Insurance Agency as broker of record, provided the policy is underwritten by Synergy Comp Insurance Co.; at a premium of \$188,875.00 and additional fee of \$24,000.00 for safety loss.

All members present voting in favor of motion.

INSURANCE PACKAGE

A motion was made by Howard second by P. Dunham to grant permission to purchase Insurance Package (Property, Liability, Auto, Inland Marine, Crime, School Leaders E&O and Umbrella coverage) with Utica National Ins. Co. at a premium of \$124,999.00 which includes cyber suite coverage; with first year free TAP APP mobile Security APP option for staff.

All members present voting in favor of motion.

DEPOSITORIES

A motion was made by Krupa second by Franks to approve the following Depositories for the 2018-2019 school year:

1. First National Bank
2. PSDLAF Fund (Pennsylvania School District Liquid Asset Fund)
3. PLGIT - Pennsylvania Local Government Investment Trust
4. United Bank

All members present voting in favor of motion.

AFFORDABLE CARE ACT

A motion was made by Colebank second by Swaney to as required by the Affordable Care Act, authorize offering the Intermediate Unit 1 Health Insurance Consortium Bronze Plan to uninsured employees of the Albert Gallatin Area School District.

All members present voting in favor of motion.

BAND/ATHLETIC BIDS

A motion was made by Howard second by Swaney to award Band Supplies bids as follows:

1. Fawley Music - \$30,832.15
 2. Washington Music - \$1,513.20
- Total Band Supplies bids - \$32,346.15

All members present voting in favor of motion.

A motion was made by Colebank second by P. Dunham to award Fall Sports bids as follows:

1. Century Sports - \$17,506.58

All members present voting in favor of motion.

CAPTIAL PROJECTS

A motion was made by Swaney second by P. Dunham to grant permission to pay the following Capital Project bills:

1. Always Safe Sidewalks - \$9,093.00- AG High School sidewalk trip hazard repair
2. Brooks, etc. - \$17,200.00 - AG South - storm water piping replacement
3. Hometeam Properties - \$2,484.70 (final payment) - AG High School Crawl Space Abatement and Ventilation
4. Whitby Plumbing & HVAC. LLC - \$17,397.00 AG High School Crawl Space Abatement and Ventilation

All members present voting in favor of motion.

XEROX LEASE

Died for lack of a motion.

OFFICE SYSTEMS

A motion was made by P. Dunham second by Howard to grant permission to contract with Office Systems of Fayette and Greene, Inc. to cover 52 Networked Printers including 58,590 Mono impressions and 250 Color impressions per month at a cost of \$1,680/month (annual savings of \$11,400/year) terms include all toner, drums, maintenance kits, service and parts commencing August 1st 2018 to July 31, 2019. All members present voting in favor of motion.

METAL DETECTORS

A motion was made by M. Dunham second by Swaney to grant permission to purchase three Garrett Walk Through Metal Detectors from Markl Supply Company at a PA State CoStar cost of \$3,400 each, paid by donation. All members present voting in favor of motion.

HIGH SCHOOL ENTRANCE

A motion was made by Swaney second by P. Dunham to accept June 20, 2018 proposal from Eckles Architecture and Engineering for High School Entrance Vestibule for a fee of \$4,000.00 as presented. There will be an additional fee of \$2,500.00 should the district choose to competitively bid the Project in lieu of a state cooperative purchasing program.

Ayes: Colebank, M. Dunham, P. Dunham, Franks, Howard, Myers, Swaney

Nays: Krupa, Porupski

Grimm-Krupa stated she opposed because the district should get a security expert.

CORRESPONDENCE

A thank you note was sent from Sandra Lowe and students for use of auditorium for their piano recital.

SOLICITOR'S REPORT

None

POLICIES

A motion was made by Krupa second by Porupski to approve final reading of Policy #824 Maintaining Professional Adult/Student Boundaries.

All members present voting in favor of motion.

A motion was made by Franks second by Howard to approve final reading of revised Policy #246 Student Wellness.

All members present voting in favor of motion.

SCIENCE TEXTBOOKS

A motion was made by M. Dunham second by Porupski to grant final approval to purchase Science Textbooks at a cost of \$92,038.94 from Houghton Mifflin Harcourt.

Ayes: Colebank, M. Dunham, P. Dunham, Franks, Howard, Myers, Porupski, Swaney

Nays: Krupa

RETIREMENT/RESIGNATION

A motion was made by Krupa second by Swaney to accept the resignation of Jeffrey Ramsey, School Police Officer effective June 6, 2018.

All members present voting in favor of motion.

A motion was made by Colebank second by P. Dunham to accept the retirement of Stanley Misiewicz, security guard effective June 30, 2018

All members present voting in favor of motion.

A motion was made by P. Dunham second by M. Dunham to accept the resignation of Jessica Keys, High School Instructor effective June 8, 2018

All members present voting in favor of motion.

AWARD POSITION

A motion was made by P. Dunham second by Swaney to award Tom Shiflett the afternoon custodian position at AG South Middle School according to contract.

All members present voting in favor of motion.

NEW HIRE

A motion was made by Howard second by Swaney to hire Stephanie Poland as special education aide at George Plava commencing 2018-2019 school year.

All members present voting in favor of motion.

ATHLETIC TRAINER

A motion was made by Colebank second by P. Dunham to grant permission to enter into agreement for Athletic Trainer for the 2018-19 school term at a cost of \$36,000.00 with NovaCare Rehabilitation, pursuant to proposal letter of May 17, 2018.

All members present voting in favor of motion.

FURLOUGH RESOLUTION

A motion was made by P. Dunham second by Porupski to adopt Resolution furloughing, demoting and/or not renewing the necessary number of professional staff effective with the start of the 2018-2019 school term, as presented.

All members present voting in favor of motion.

COACH POSITIONS

A motion was made by Howard second by M. Dunham to hire the following High School coaches for one season during the 2018-19 school year, pending all proper documents are received:

1. Cross Country – Joe Thomas
2. Summer Strength Coaches – Drew Dindl (1 of 2)

Ayes: Colebank, M. Dunham, P. Dunham (on #2), Franks, Howard, Krupa, Myers, Porupski, Swaney

Nays: P. Dunham (on #1 only)

A motion was made by Howard second by P. Dunham to hire the following Middle School coaches for one season during the 2018-19 school year, pending all proper documents are received:

1. Football – Tom Corazzi
2. Middle School Assistants– Maurice Jackson and Pete Nace, Brandon Rotharmel

All members present voting in favor of motion.

A motion was made by P. Dunham second by Krupa to renew the following High School Head Coaches for one year:

1. Girls Basketball – Ellen Hildebrand
2. Boys Basketball – M. Shea Fleenor
3. Wrestling Coach – Duane Dupont

Ayes: Colebank, M. Dunham, P. Dunham, Franks, Howard, Krupa, Myers, Porupski (on #2 & 3), Swaney
Nays: Porupski (on #1 only)

A motion was made by M. Dunham second by P. Dunham to rescind the hiring of Ephraim Yoder as Co-Assistant Boys Soccer coach and appoint Ephraim Yoder as volunteer Assistant Boys Soccer coach.
All members present voting in favor of motion.

A motion was made by Howard second by P. Dunham to rescind the hiring of Tim Flecker as Co-Assistant Boys Soccer coach and appoint Tim Flecker as Assistant Boys Soccer coach.
All members present voting in favor of motion.

EXTRA-CURRICULAR

A motion was made by P. Dunham second by Howard to hire the following High School extra-curricular activity sponsors for the 2018-2019 school year:

1. Drama (plays) – Megan Cerullo
2. Choral Pep club – Megan Cerullo

All members present voting in favor of motion.

POSITIONS

A motion was made by P. Dunham second by Swaney to grant permission to abolish AL Wilson School Counselor position and create and post a districtwide Elementary School Counselor position, assignment to be determined by the district.

All members present voting in favor of motion.

A motion was made by Colebank second by Swaney to grant permission to create and post High School Counselor position.

All members present voting in favor of motion.

A motion was made by P. Dunham second by Swaney to grant permission to create three (3) Elementary Tutoring, one year only positions, compensation equivalent to Step 1 of teacher's salary schedule, with benefits.

All members present voting in favor of motion.

A motion was made by Porupski second by Swaney to grant permission to create and post a districtwide Middle School Computer Applications position.

All members present voting in favor of motion.

AWARD POSITIONS

A motion was made by P. Dunham second by Swaney to award the following positions according to contract:

1. Kindergarten at AL Wilson Elementary (one year) – Deana Vastell
2. Grade 2 at George J. Plava Elementary (one year) – Leandra Dirda
3. Grade 4 at George J. Plava Elementary (one year) – Ellen Conn
4. Grade 4 at Smithfield Elementary (one year) – Tiffany Jobs

5. Grade 4 at Friendship Hill Elementary – Stephany Daniels
6. Grade 5 at Friendship Hill Elementary – Jennifer Hartman
7. Grade 5 at AL Wilson Elementary – Jennifer Sroka
8. Grade 1 at Friendship Hill Elementary – Kara Johnson
9. Grade 3 at Friendship Hill Elementary – Brooke Patterson
10. Grade 2 at George Plava Elementary – Merritt Stefancik
11. Middle School Math at AG South Middle School – Jennifer Baukol
12. Special Education/ELA at AG South Middle School – Courtney Magerko

All members present voting in favor of motion.

CREATE AND POST POSITIONS

A motion was made by Swaney second by Howard to grant permission to create and post the following positions:

1. Kindergarten at George J. Plava Elementary
2. Kindergarten at Smithfield Elementary
3. Kindergarten at Masontown Elementary
4. Grade 2 at Friendship Hill Elementary

All members present voting in favor of motion.

SABBATICAL

A motion was made by P. Dunham second by Howard to grant Tricia Moser, Middle School Teacher full term sabbatical commencing August 21, 2018.

All members present voting in favor of motion.

SPECIAL EDUCATION DIRECTOR

A motion was made by P. Dunham second by Swaney to appoint Joetta Britvich as Special Education Director, commencing July 1, 2018, according to Act 93 Administrator Compensation Plan.

All members present voting in favor of motion.

PRINCIPAL AND ASSISTANT PRINCIPAL

A motion was made by Howard second by Swaney to appoint Jared Plisko as Assistant Principal for AG South and AG North Middle Schools commencing July 1, All members present voting in favor of motion. 2018, according to Act 93 Administrator Compensation Plan.

Ayes: Colebank, M. Dunham, Franks, Howard, Myers, Swaney

Nays: P. Dunham, Krupa, Porupski

A motion was made by P. Dunham second by Swaney to appoint Zack Dillow, Middle School Principal (1) for AG South Middle School commencing July 1, 2018, according to Act 93 Administrator Compensation Plan.

All members present voting in favor of motion.

STUDENT TEACHERS

A motion was made by Krupa second by P. Dunham to authorize California University student teacher placement as follows:

August 27, 2018 to October 12, 2018:

Jessy Madison – Kindergarten - Eva Warner at Friendship Hill Elementary

All members present voting in favor of motion.

A motion was made by Swaney second by Krupa to authorize California University student teacher placement as follows:

August 27, 2018 – December 7, 2018:

Jacob Forsythe – 4th and 2nd grade – Jamie Kamp/Amanda Chipps, George Plava Elem.

All members present voting in favor of motion.

A motion was made by Howard second by Swaney to authorize California University student school counseling placement for fall of 2018 to Jason Bennett with Keli DeCarlo.

Ayes: Colebank, Franks, Howard, Krupa, Myers, Porupski, Swaney

Nays: P. Dunham, M. Dunham

ADELPHOI EDUCATION LEASE AGREEMENT

A motion was made by P. Dunham second by Swaney to approve Addendum to current Lease Agreement that terminates June 30, 2020, in substantially the form as presented, with Adelphoi Education Inc. The leased premises will be changed to portions of the former D. Ferd Swaney Elementary School at the current rent, 60% of the building's utilities, and a charge for grass cutting and snow removal of \$16,000 annually. Contingent upon final written Addendum approved as to form, not substance, by the solicitor and Adelphoi, which final addendum the appropriate officers are authorized to execute.

All members present voting in favor of motion.

MAINTENANCE

A motion was made by P. Dunham second by Howard to authorize K2 Engineering, Inc. to advertise for bids for the Sewage Treatment tie-in for Albert Gallatin High School, Albert Gallatin Administration Office and D. Ferd Swaney Elementary School.

All members present voting in favor of motion.

ADOURNMENT

President Myers announced the next regular meeting will be held on Wednesday, June 18, 2018 at 6:00 p.m. at the D. Ferd Swaney Elementary School.

A motion was made by Swaney second by P. Dunham to adjourn the meeting at 8:11 p.m.

All members present voting in favor of the motion.